

Stanford Free Library Trustees' Meeting Minutes

November 12, 2024

Present: Natalie Bliss, Laura Gilhooly, Mark Williams, Claudia De Bellis, Pamela Deitrich, Kari Lorensen, Barbara Mauer, Bobbie Menendez, & Jim Bail

Absent: Melinda Heady & Marc Smith,

In Attendance: Christa Cerul

Minutes: Motion made to approve the minutes from the October 2024 Trustee's meeting. Vote taken. Approved.

Treasurer & Financial Report:

- A. Financial report from October 1-31, 2024- approved

Correspondence:

- A. A thank you letter from Arlene was read.
- B. A thank you note from Kimberly Wheeler (one of our Summer Reading Adult Raffle winners) was shared. She won an Oblong gift certificate.

Librarian Report:

- A. Library Use Statistics for October were reviewed.
- B. Save the Date- NYLA Library Advocacy Day is Wednesday, February 5th in Albany.
- C. We received a credit of \$434.57 to our Optimum bill for the 3rd quarter Erate filing. Arlene has been taking care of this. We now receive a credit to our bill, instead of a deposit into our checking account.
- D. A reminder that each Trustee must complete 2 hours of training annually. Christa attached a list of training hours completed by each trustee thus far this year.

Old Business: none

Committee Reports:

A. Building Maintenance

1. Jim contacted a landscaper about the lawn. He will get an estimate for work to be done in the spring.
2. Mark changed the water filters.

B. Fundraising and Publicity-

1. The annual appeal letter has been sent to Minuteman Press in Red Hook to be printed and sent to 1,649 addresses. It will also be posted on Facebook in time for Giving Tuesday (Dec. 3rd) and will be sent out via email. We are waiting on an update to our USPS non-profit number with our new address.

C. Grants-

1. We received \$10,000 from the Wilson Foundation in response to the letter that Christa sent out. Laura sent them a thank you note.

D. Legislative- None

E. Nominating- None

F. Personnel- None

G. Programs

1. **Adult-** Christa reviewed the many Adult programs being offered.
2. **Children's-** Christa reviewed Children's programs.
 - a. Buses will begin to transport students from Cold Spring and Seymour to the library for programs as they have in the past.
3. **Teen-** Christa reviewed teen programs.

H. Scholarship- None

I. Technology- None

New Business:

1. The Whistleblower Protection Policy was presented and discussed. A vote was taken, and the policy was approved.
2. The Draft 2025 Budget was presented for review. We will vote on the budget at our December meeting.
3. Hoopla is having issues with malicious links. MHLS will be addressing this.
4. Jim asked does the library have a VPN? Christa will ask Joyce.

Next Meeting- Tuesday, December 10, 2024 @ 7 pm

Adjourn- Motion made to adjourn @ 8:00 pm. Vote taken- approved