

Stanford Free Library Trustees' Meeting Minutes

March 11, 2025

Present: Natalie Bliss, Laura Gilhooly, Claudia De Bellis, Pamela Deitrich, Barbara Mauer, Bobbie Menendez, Jim Bail, Kari Lorensen, & Marc Smith

Absent: Mark Williams, Melinda Heady

In Attendance: Christa Cerul

Minutes: Motion made to approve the minutes from the February 2025 Trustee's meeting. Vote taken. Approved.

Treasurer & Financial Report:

- A. Financial report from February 1-28, 2025- Vote taken-approved
- B. Mark made a motion to move some money from our Index Fund. The motion was not seconded. Discussion was tabled pending further research into CD rates.

Correspondence:

- A. Laura shared a thank you note from Kimberly Collett.

Librarian Report:

- A. Library Use Statistics for February 2025 were reviewed.
- B. Reminder- each Trustee must have 2 hours of training annually.
- C. Please review and sign the Conflict of Interest Policy Disclosure Statement by March 31, 2025.

Old Business:

- A. Christa is moving ahead with choosing an appropriate calendar/registration software. One option is free and one costs about \$70 per month after installation and setup. Christa will speak with others who are familiar with the 2 options and then choose the one that best suits our needs.
- B. Security cameras have been ordered.
- C. The Cold Spring Art Show was a huge success!

Committee Reports:

- A. Building Maintenance**

1. The heat has been repaired. The system had lost all of its refrigerant due to a leak. The cost of the repair was \$10,000. Half of that cost was for the freon. We are in the process of getting a service contract with Comfort Pros.

B. Fundraising and Publicity-

1. The annual appeal has raised \$52,026.41 to date (compared to \$50,350.15 at this time last year).

C. Grants- None

D. Legislative- None

E. Nominating- None

F. Personnel - None

G. Programs

1. **Adult-** Christa reviewed the many Adult programs being offered.
2. **Children's-** Christa reviewed Children's programs.
3. **Teen-** Christa reviewed teen programs.

H. Scholarship-

1. Applications are due by 4/15/25, and the awards ceremony is 5/21/25.

I. Technology- None

New Business:

1. The Annual Report to the State was reviewed. Vote taken- approved.

Next Meeting- Tuesday, April 8, 2025 @ 7 pm

Adjourn- Motion made to adjourn @ 7:50 pm. Vote taken- approved