

**Stanford Free Library  
Board of Trustee Meeting Minutes  
March 14, 2023**

**Present:** Jim Bail, Mark Williams, Pamela Deitrich, Bobbie Menendez, Kari Lorensen, Claudia De Bellis, John Shanley, Barb Mauer, Laura Gilhooly

**Absent:** Natalie Bliss, Barry Weinberger

**In Attendance:** Christa Cerul

**Approval of Minutes:**

A motion was made to approve the minutes from the January 10, 2023 meeting with the following change:

“The research for increasing the visibility for evening Lighting was for indoor lighting, not outdoor lighting.”  
Minutes approved as amended.

**Treasurer Financial Report:**

Financial report from January 1 – 31 – 2023 was approved.  
Financial report from February 1 – 28- 2023 was approved.

**Correspondence:**

A thank you note from Joyce Horecky was read.

**Librarian Report:**

- A. Christa reviewed Library use statistics for both January and February, 2023.
- B. The Annual Trustee Reception for Dutchess County Trustees, being held April 26<sup>th</sup> will be attended by Christa, Claudia, and Pam. Other interested Trustees should let Christa know by April 5<sup>th</sup>.

**Old Business:** None

**Committee Reports:**

**A. Building Maintenance:**

Discussion was held on the best amount and location for interior night time lighting. Jim asks that the Trustees view library at night to give informed input. Claudia suggested solar light in the peak window to add an attractive warmth of appearance.

**B. Fundraising and Publicity:** no report

**C. Grants:**

Laura reported on continuing restructuring work for the final State Library Development grant.

**D. Legislative:** no report

**E. Nominating:** no report

**F. Personnel:** no report

**G. Programs:**

Christa reviewed the numerous and very varied programs for both Adults and Children. Of particular note was the increase in registration for the ESL classes.

**H. Scholarship:** Applications are currently being submitted and collected by the Guidance Department. They will be collected at due date.

**I. Technology:** no report

**New Business:**

**A.** Annual Report to the State was presented and approved.

**B.** The Trustee Education Policy was presented and discussed. A vote will be taken at the April Board meeting.

**C.** Annual Report to the Community will be presented in April.

**D.** Backup Plans for the Summer Programming. A variety of suggestions were made regarding program suggestions. Some suggestions made were yoga for kids, presenting alternative

language films for non- English and English speaking children, game days. Christa will check further into the ideas.

The Board approved the hiring Lauren Cerul as an alternate Children's Program presenter if Danielle has time restrictions.

- E. A question on the Annual Report prompted the discussion of the necessity of a formal audit. We have had the accountant review our accounting protocol in the past. A formal audit is not required for an Association Library.

**Next Meeting:** Tuesday, April 11, 2023 at 7:00pm

Motion was made to adjourn at 7:50 pm. Approved